



About Service Specialists

As a unique small business that specializes in human capital, we provide human resources support services including recruiting & staffing, business process outsourcing, administrative support, backroom research, logistics services and staff augmentation. We help commercial and government agencies leverage our strategic human resources, many of whom have security clearances, to seamlessly deliver their products and services to customers in the United States.

Our Core Services

Human Resources Support

- Staffing, Search & Recruitment
- Temporary Staffing
- Subject Matter Experts
- Business Process Outsourcing

Information Technology

- Business Operations Services
- Customer Service Center
- Call Center
- Applications Development

Management & Business Support

- Facilities Management
- **Material Handling & Logistic Services**
- Engineering & Support

Our Clients

- U.S. Army Corps of Engineers - Logistics Division
- Department of Defense
- Department of Air Force
- USDA - Rural Development & National Forest Service
- NOAA
- National Institutes of Health
- U.S. Attorney's Office
- National Guard
- FAA
- U.S. Department of Labor
- Mississippi Dept of Health
- Mississippi Dept of Transportation
- Madison County Economic Development Authority
- Lower Mississippi River Museum
- U.S. Army Corp of Engineers
- U. S. Coast Guard

Socio-Economic / Locations

SBA 8(a) Graduate:

SDB - Woman-Owned

Certified through March 2025



Certified HubZone Small Business



CERTIFICATE #61372

Home Office:

Service Specialists
157 North Union Street
Canton, MS 39046
601.407.6161

Branch Office:

201 Hwy 51, Suite C
Ridgeland, MS 39157
601.898.1085

Why Service Specialists

As a valued client, your business has access to on-demand talent when and where you need it. We work with your business unit in a spirit of collaboration and true partnership by understanding your needs and delivering real results. In short, you gain access to a value-added strategic partner with best-in-class technical capabilities and competent professionals with relevant domain insight.

www.servicespecialistltd.com

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Phone: 601.407.6161



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Core Services

Government Services

Support Services

- Subject Matter Experts
- Craft, Skilled & Non-Skilled Staff
- Former Military Staff

Administrative Support

- Sr. Level Clerical and Admin Support Staff
- Receptionists
- Call Center Staff
- Data Entry Staff

Engineering Staff

- We can provide experienced and professional engineers including: electrical, maintenance, aerospace, mechanical, chemical, and computer.

Professional Services

Management & Business Support

- Program/Project Management
- Business and Administrative Process Management Support
- Logistic Services includes Warehouse/Mail/Material Handling/Facilities Management
- Human Capital Support
- Copy Center Support
- Help Desk Support
- Conference and Event Logistics
- Acquisition Support

Information Technology

Business Support Services

- We can provide IT support, data analysis, and business operation services.
- We can provide any type of IT staff needs.
- We are recruiting entry-level IT professional staff through highly experienced and tech savvy professionals with years of experience on subject matter required.

NAICS Codes

- 541614 - Distribution & Logistics Services
- 561320 - Temporary Staffing
- 561312 - Executive Search and Recruiting
- 541930 - Translation Services
- 541519 - Computer Services
- 541611 - Mgmt. Consulting
- 561110 - Office Administration
- 541513 - Facilities Mgmt.
- 561410 - Document Services
- 541999 - Professional, Scientific, and Technical Services
- 611699 - Religious Staffing

SIC Codes

- 8742 – Managed Consulting
- 7373 - Computer Integrated Systems Design
- 7379 - Computer Related Services
- 4210 - Freight Logistics & Warehousing
- 8748 – Technology Consulting
- 7389 – Business Services
- 7375 – Security Systems
- 8748 Business Consulting Services

Company Details

- Established in 1967
- Headquartered in Ridgeland, MS
- 8(a) Graduate
- SDB Woman-Owned SBA Certified
- GSA Schedule#: GS07F0687X
- DUNS#: 007370062
- CAGE#: 1MTR7

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PAST PERFORMANCE & CONTRACT VEHICLES

